

**Indiana University**  
**School of Health and Rehabilitation Sciences**  
**Department of Occupational Therapy**  
**Instructions for Applying Online**

**\*\*\*PLEASE READ AND PRINT OUT A COPY OF  
THESE INSTRUCTIONS TO ASSIST YOU IN THE  
APPLICATION PROCESS\*\*\***

**Applications are accepted August 1 through January 20th annually.**

Applicants applying online must use the following web address to access the online application:

<http://www.iupui.edu/~resgrad/grad/onlineapp.htm>

1. Use Internet Explorer (at least version 5.0).
2. Read all instructions carefully.
3. Create an ApplyYourself Account if you haven't already. This requires a first and last name, email address, date of birth, and postal code. You may select your own **PASSWORD**.
4. Log into the online application. This is a secure environment.
5. Select Graduate Application.

**Complete the following sections ONLY by following the steps shown below.** (In some instances, you must use the DROP DOWN MENU)

- Personal Information** (complete only the sections that apply to you)
  
- Parent/Guardian Information** (if you are 20 years of age or younger)
  
- Educational Objective** (include the information(\*) below in the appropriate areas)
  - Academic Program-**
    - \*Health and Rehabilitation Sciences Graduate
  - Major**
    - \*Occupational Therapy
  - Academic Interest**
    - \*Occupational Therapy
  - Semester you plan to enroll**
    - \*Summer II (insert year)

Do you wish to be considered for financial assistance? YES or NO

- Educational History** (list every university ever attended and spell out the name of the university (i.e. Indiana University rather than list the university code or IU) **AND** write out the degree code (i.e. B.S. Psychology)
  
- Required Observation Forms** may be downloaded from <http://www.shrs.iupui.edu/ot/> by selecting Admissions and sent under separate cover
  
- Affirmation Statement - Type in YES**
  
- Your credit card will be billed in the amount of \$50 for the application fee**

**DO NOT COMPLETE THE FOLLOWING**

- Parent/Guardian** (if you are 21 years of age or older)
- Statement of Personal/Professional Goals**
- Test Scores**
- Work Experience**
- Publications**
- Recommendations** (Required Observation Forms will serve this purpose. Please refer to [www.shrs.iupui.edu/ot](http://www.shrs.iupui.edu/ot) select Admissions to download the Required Observation Forms). Recommendations from employers, professors are not required.
- Departmental Questions**

**To complete your application portfolio please forward the materials below under separate cover to the address at the bottom of the page. You may download the forms from [www.shrs.iupui.edu/ot](http://www.shrs.iupui.edu/ot) by selecting Admissions.**

- Completed Prerequisite Course Completion Plan Form**
- Official transcripts from ALL Universities attended outside the IU system**
- Required Observation Forms**

**International Applicants Applying Online – Deadline November 1 annually**

1. Contact the office of International Affairs at [www.international.iupui.edu](http://www.international.iupui.edu) and complete the application as instructed prior to applying to the School of Health and Rehabilitation Sciences.
2. For applicants for whom English is not the native language, a minimum TOEFL score of 550 paper based (79 IBT) is required at the time of application.

**Financial Aid**

[WWW.iupui.edu/~finaid](http://WWW.iupui.edu/~finaid) , call (317)274-4162 or via email at [finaid@iupui.edu](mailto:finaid@iupui.edu)

**All application materials and or inquiries should be directed to:**

Renee Akins  
Student Enrollment Services Coordinator  
IU School of Health and Rehabilitation Sciences  
1140 West Michigan Street, Coleman Hall 120  
Indianapolis, IN 46202-1159  
Office: (317)274-7238  
Fax: (317)274-4723  
Email: [reakins@iupui.edu](mailto:reakins@iupui.edu)  
School Website: [www.shrs.iupui.edu](http://www.shrs.iupui.edu)

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