Advisor if you need assistance with filling out the application.

The Dr. Helen L. Scheibner Life Science & Public Health Scholarship, which is presented each year at the Indiana Public Health Celebration.

The College of Education and the School of Health and Rehabilitation Sciences are seeking undergraduate students to work with faculty and staff in a variety of roles.

**Sports Management Coordinator – Metropolitan Soccer**

- **Description:** The Sports Management Coordinator will support sport related events at the Metropolitan Soccer Center located in Westfield, Indiana between 9 am and 5 pm; however, some days it will be required to work after 5pm.

- **Responsibilities:**
  - Organizing and managing the middle school/missing program.
  - Coordinating and managing the middle school/missing program.
  - Coordinating and managing the middle school/missing program.
  - Coordinating and managing the middle school/missing program.

- **Requirements:**
  - Bachelor's degree in a related field.
  - Experience in event management.
  - Ability to work flexible hours.

Apply Online: https://www.surveymonkey.com/r/5RH9TYN

**Digital Media and Social Media Internships – Planned Parenthood**

- **Description:** The Digital Media and Social Media Intern will work on both sides of the communication -- public, and internal. The successful intern will assist with our social media and communications efforts, improving our social media strategy, managing our digital communications, and creating content for the organization. The intern will work as part of a collaborative team to develop, implement and manage social media strategy and tactics.

- **Responsibilities:**
  - Assist with the development and implementation of a social media strategy.
  - Manage social media channels, including Facebook, Twitter, Instagram, and LinkedIn.
  - Create and schedule social media content.
  - Monitor and analyze social media metrics.

- **Requirements:**
  - Bachelor's degree in Communications, Marketing, or a related field.
  - Strong writing and editing skills.
  - Experience with social media management.
  - Familiarity with Facebook, Twitter, Instagram, and LinkedIn.

Apply Online: https://plannedparenthoodrcext.peoplefluent.com/viewjob.html?optlink-view=view-165713&ERFormID=newjoblist&ERFormC

**Promotions – Marketing Intern – ADP**

- **Description:** The Promotions – Marketing Intern will assist the Marketing Team with a variety of marketing projects and initiatives. The successful intern will work on both sides of the communication – external and internal. The internship will involve assisting with the planning and execution of marketing campaigns, managing email campaigns, and creating content for the organization. The intern will work as part of a collaborative team to develop, implement and manage marketing strategy and tactics.

- **Responsibilities:**
  - Assist with the development and implementation of a marketing strategy.
  - Manage email campaigns, including planning and design.
  - Create and schedule email content.
  - Monitor and analyze email metrics.

- **Requirements:**
  - Bachelor's degree in Communications, Marketing, or a related field.
  - Strong writing and editing skills.
  - Experience with email marketing.
  - Familiarity with marketing automation tools.

Apply Online: https://www.adp.com/jobs/adp-news-60300870576627179805

**Digital Media and Social Media Internship – Planned Parenthood Advocates of Indiana and Kentucky**

- **Description:** The Digital Media and Social Media Intern will work on both sides of the communication -- public, and internal. The successful intern will assist with our social media and communications efforts, improving our social media strategy, managing our digital communications, and creating content for the organization. The intern will work as part of a collaborative team to develop, implement and manage social media strategy and tactics.

- **Responsibilities:**
  - Assist with the development and implementation of a social media strategy.
  - Manage social media channels, including Facebook, Twitter, Instagram, and LinkedIn.
  - Create and schedule social media content.
  - Monitor and analyze social media metrics.

- **Requirements:**
  - Bachelor's degree in Communications, Marketing, or a related field.
  - Strong writing and editing skills.
  - Experience with social media management.
  - Familiarity with Facebook, Twitter, Instagram, and LinkedIn.

Apply Online: https://plannedparenthoodrcext.peoplefluent.com/viewjob.html?optlink-view=view-165716&ERFormID=newjoblist&ERFormC

**Digital and Social Media Intern – Planned Parenthood Advocates of Indiana and Kentucky**

- **Description:** The Digital and Social Media Intern will work on both sides of the communication -- public, and internal. The successful intern will assist with our social media and communications efforts, improving our social media strategy, managing our digital communications, and creating content for the organization. The intern will work as part of a collaborative team to develop, implement and manage social media strategy and tactics.

- **Responsibilities:**
  - Assist with the development and implementation of a social media strategy.
  - Manage social media channels, including Facebook, Twitter, Instagram, and LinkedIn.
  - Create and schedule social media content.
  - Monitor and analyze social media metrics.

- **Requirements:**
  - Bachelor's degree in Communications, Marketing, or a related field.
  - Strong writing and editing skills.
  - Experience with social media management.
  - Familiarity with Facebook, Twitter, Instagram, and LinkedIn.

Apply Online: https://plannedparenthoodrcext.peoplefluent.com/viewjob.html?optlink-view=view-165717&ERFormID=newjoblist&ERFormC

**Internship – Indiana Public Health Association**

- **Description:** The internship at the Indiana Public Health Association is open to undergraduate and graduate students. The internship is a paid position and is available on a part-time basis. The internship is typically 8-10 hours per week and lasts for 12 weeks. The successful intern will work with the Public Health Promotion and Education team, assisting with the planning and execution of health promotion and education initiatives.

- **Responsibilities:**
  - Assist with the planning and execution of health promotion and education initiatives.
  - Assist with the development and implementation of a public health education strategy.
  - Manage social media channels, including Facebook, Twitter, Instagram, and LinkedIn.
  - Create and schedule health education content.

- **Requirements:**
  - Bachelor's degree in Public Health or a related field.
  - Strong writing and editing skills.
  - Experience with social media management.
  - Familiarity with Facebook, Twitter, Instagram, and LinkedIn.

Apply Online: https://ihie.hirecentric.com/jobs/121522-28976.html

**Project Manager – Indiana Health Information Exchange**

- **Description:** The Indiana Health Information Exchange (IHIE) is seeking a Project Manager to lead the implementation of a project related to the IHIE. The successful candidate will be responsible for managing the project from start to finish, including planning, budgeting, and overseeing the project team.

- **Responsibilities:**
  - Lead the project team and manage the project budget.
  - Develop project plans and timelines.
  - Oversee the project team and ensure project goals are met.

- **Requirements:**
  - Bachelor's degree in Project Management or a related field.
  - Strong leadership and project management skills.
  - Experience with health information exchange or related field.

Apply Online: https://ihie.hirecentric.com/jobs/121522-28976.html

**Field Operations Intern – ADP**

- **Description:** The Field Operations Intern will assist the Field Operations Team with a variety of operations tasks. The successful intern will work on both sides of the communication -- external and internal. The internship will involve assisting with the planning and execution of operations tasks, managing field operations, and creating content for the organization. The intern will work as part of a collaborative team to develop, implement and manage operations strategy and tactics.

- **Responsibilities:**
  - Assist with the development and implementation of an operations strategy.
  - Manage field operations, including planning and design.
  - Create and schedule field operations content.
  - Monitor and analyze field operations metrics.

- **Requirements:**
  - Bachelor's degree in Operations or a related field.
  - Strong writing and editing skills.
  - Experience with field operations management.
  - Familiarity with operations automation tools.

Apply Online: https://www.adp.com/jobs/adp-news-60300870576627179805

**Weather Ready: Conducting a World Café Exercise**

- **Description:** Dr. John A. Munk has a fall semester research internship available in his lab assisting with data gathered as part of a World Café exercise at the 2017 Alliance for Massage Therapy Education Educational Congress. The internship will involve qualitative data organization, cleaning, and coding.

- **Responsibilities:**
  - Assist with the data organization, cleaning, and coding.
  - Help with the qualitative analysis.

- **Requirements:**
  - Bachelor's degree in Psychology or a related field.
  - Strong writing and editing skills.
  - Experience with data organization and cleaning.

Apply Online: https://shrs.iupui.edu/academics/health-sciences/BSHSNews.html

**BSHS News**

- **Deadline:** August 4, 2017
- **Link:** https://shrs.iupui.edu/academics/health-sciences/BSHSNews.html

**Looking for an archived BSHS Newsletter? Visit:** https://shrs.iupui.edu/academics/health-sciences/BSHSNews.html